



Dear Parent or Guardian,

Sept. 2019

As your child's chemistry teacher, I am writing to explain my classroom procedures and grading system. I am looking forward to a great year, and this will help your child know what to expect from me, as well as let him or her know what my expectations are.

This class will be conducted differently than what you or your child may be used to. We will be implementing what is known as a "flipped classroom." ([http://en.wikipedia.org/wiki/Flip\\_teaching](http://en.wikipedia.org/wiki/Flip_teaching)) In a nutshell, students will do their note taking on their own as homework, and traditional homework assignments will be completed in class. This will give students access to help from me as they work through difficult chemistry questions.

- Homework
  - In the flipped classroom, it is essential that homework is completed on time. Most homework assignments will consist of taking notes while watching a short (5-10 min) video. Students will be required to present their notes from the video at the beginning of class. Unprepared students will be unable to participate in class that day. Generally, late work will never be accepted for credit. Due to the nature of the flipped classroom, homework is MANDATORY. Students missing homework assignments will receive an incomplete at the end of the marking period.
- Tests and exams
  - Tests and exams are an opportunity for students to demonstrate what they have learned. I want your child to succeed. I will hold review in class before each test where I will inform your child of all the material the test will cover. I will also make myself available for extra help by appointment. Generally, we will have a cumulative test at the end of each unit.
- Grades
  - Students will earn points on tests and exams (50%), quizzes (20%), classwork and labs (10%), and homework (20%), and grades in each category are calculated by dividing the total points earned by the total points available.
- Classroom behavior
  - I will treat all students with courtesy and respect, and I expect the same in return. I expect all students to be in their seats, with any assignment due that day completed before the bell rings. By now your child knows how to behave in school, so inappropriate behavior will be dealt with. I have provided your child with the list of rules on the back of this paper in order to make it clear what is acceptable and what is not. Additionally, all school rules must be adhered to at all times.
- Preparedness
  - It is very important to be prepared for class. I have found that unprepared students tend to be disruptive, preventing themselves and their classmates from learning. All students will need paper, pens and/or pencils, and a notebook every day. Unprepared students will be unable to participate in class that day.
- Absences
  - Attendance is crucial to education. If a student is absent, he or she must check our class calendar to see what was missed. Unless the parent/guardian contacts me before the student returns to school regarding extenuating circumstances, missed work is due the day the student returns to class.
- Parent Contact
  - It is very important that we work together to help your child to succeed. I maintain a website at [www.mrroderick.com](http://www.mrroderick.com) with notes, homework, classwork, etc. as well as a class Google Calendar and Google Drive folder. You can use these to see exactly what we have been up to in class.
  - Additionally, I will be using the eSchool Gradebook, so you will be able to see your child's grade at any time. If you need assistance accessing the gradebook, please contact the principal's office. Additionally, your child can access the gradebook with his/her normal school login credentials.

My best wishes to your child for a successful school year. If you have any questions or concerns, please text/call me at 631-938-6064, email me at [jroderic@bufsd.org](mailto:jroderic@bufsd.org), or call me at the school at 434-2391.

Sincerely,

S. J. Roderick III



## Rules & Procedures

### Rules

1. **No talking** when I am talking unless you raise your hand AND I CALL ON YOU.
2. **Do not** leave your seat for **any reason** without first obtaining permission.
3. **BE ATTENTIVE** – No cell phones, headphones, etc. – electronic devices being used without permission will result in a call to admin for removal.
4. **Do not touch ANYTHING** on Mr. Roderick's desk or demonstration table without permission.

### Consequences

(Not necessarily in this order)

Notice that “warning” is not listed below!

1. Stay after class, “Student Conference” (May result in seat change)
2. Detention (After school)
3. Removal from class
4. Parent Contact (Letter home or Phone Call)
5. Guidance and/or parental conference
6. Office Referral

### Procedures

1. Be in your **assigned seat** with any homework ready **before the bell rings**. Note: If you are late, so is your HW.
2. **ALWAYS** read the “Do Now” upon entering the classroom for any instructions.
3. Follow **ALL** directions from the teacher.
4. On **ALL** papers handed in to Mr. Roderick, you must **PRINT** your full name (first **AND** last) and your period number.
5. All handouts are one to a student. Do not ask for a second one. If you lose it, you'll need to download a new one.
6. Always bring paper and something with which to write to class.
7. There is **NO** make-up work available, so please don't ask.

Mr. Roderick reserves the right to amend these rules as necessary.



Brentwood High School  
2 6<sup>th</sup> Ave  
Brentwood, NY 11717

**Roderick  
Chemistry-G**

Please fill out and return this page.

By signing this, we acknowledge that we have read the expectations, rules, and procedures for this course.

Student's Name (Print) \_\_\_\_\_

Student's Signature \_\_\_\_\_

Contact Parent's/Guardian's Name (Print) \_\_\_\_\_

Parent's/Guardian's signature \_\_\_\_\_

Best number, time, and method (call, text, email) to reach you (Note: Text/email is best!):

\_\_\_\_\_

Any other info I should know to help your child: